



African Advanced Institute for Information  
& Communications Technology

## **Project Coordinator: European Union Framework Programme 7**

The Meraka Institute of the Council for Scientific and Industrial Research (CSIR) facilitates economic and social development on a national scale through human capital development and needs-based research and innovation. This leads to products and services based on information and communications technology (ICT).

The Meraka Institute's engagement in the European Union (EU) Framework Programme 7 (FP7) is one of the most successful outside the EU in the ICT field. This success dictates the need to approach the opportunities and current projects in the FP7 in a strongly supported fashion. The position of Project Coordinator is available to an exceptional individual, eager to take joint responsibility for the strategic direction, operational aspects and continued success of the FP7 interaction and integration of these projects into the Meraka Institute's core activities.

### **Responsibilities:**

- Assist the Meraka Institute's leadership with a strategic approach to the FP7
- Ensure that excellent operational support structures and processes are in place for the Institute's researchers to capitalise on the FP7
- Assist in maintaining an appropriate portfolio of research funding instruments, including the FP7, to further the work of the Institute
- Interact with key stakeholders (in academia, industry and government) and ensure the creation of strong research partnership opportunities (local and international) in relation to the FP7 and other international research collaboration
- Drive the operational and administrative aspects of a number of current and new FP7 projects
- Assist in the preparation of new proposals and reporting on existing FP7 projects.

### **Requirements:**

- A proven understanding of and exposure to international scientific collaboration
- A good understanding of the FP7 and other international scientific cooperation instruments
- Proven, strong operational and strategic skill and experience with a track record of effective process design and implementation
- A track record in managing complex projects or initiatives with proven delivery success
- Demonstrable experience in financial and budget processes
- Good interpersonal skills with strong emphasis on multicultural and multinational exposure.

**The CSIR gives preference to candidates who meet the requirements and who will add to the demographic diversity of the organisation.**

Should you meet the above requirements and wish to contribute to the success of the organisation through this position, please submit your CV clearly indicating the position you are applying for, for the attention of: the Meraka Institute by email on [vacancies@csir.co.za](mailto:vacancies@csir.co.za).

For more information, please contact Johan Eksteen on [jeksteen@csir.co.za](mailto:jeksteen@csir.co.za) or 012-841-4686.

**Please note that no faxed or posted CVs will be accepted.**

Closing date for applications: 27 June 2008

By applying for this position at the CSIR, the applicant understands, consents and agrees that the CSIR may solicit a credit and criminal report from a registered credit bureau and/or the SAPS (in relation to positions that require trust and honesty and/or entail the handling of cash or finances) and may also verify the applicant's educational qualifications and employment history.

**PLEASE NOTE THAT CORRESPONDENCE WILL BE ENTERED INTO WITH SHORT-LISTED CANDIDATES ONLY.**